

Incite Solutions Limited General Health and Safety Statement and Policy
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It is the policy of Incite Solutions Ltd to develop a positive health and safety culture throughout the organisation because we believe that high health and safety standards are a pre-requisite in the pursuit of company efficiency and competitiveness.

To achieve this the Company will work with the landlord of the serviced offices from which it operates to ensure its staff follow at all times the policies laid down by the landlord. It will identify all workplace hazards and take appropriate measures to eliminate or control risks to employees and others affected by our operations by applying positive control standards and provision of information, training and supervision as needed.

Employees are reminded that they have a duty to ensure that the Company's Health and Safety Policy is observed and in particular they are required:-


- to take reasonable care for their own health and safety at work and of those who may be affected their actions, or by their omissions.
- to co-operate with their employer to ensure that any duty, or requirement, for health and safety imposed upon their employer by law is performed or complied with.
- not to intentionally, or recklessly, interfere with or misuse anything provided in the interests of health, safety or welfare.
- to report to supervisory staff hazardous conditions or defects in the company safety arrangements.

The office is one of many provided by the landlord to a number of different tenants and is provided on a fully serviced basis. The prime responsibility of the company and its employees is therefore to ensure the the office it occupies is laid out in a safe manner and is maintained in a clean and non hazardous state. It is also their responsibility to draw to the attention of the landlord any potential hazards both in their own office and in shared areas.

The company recognises that it has the ultimate legal responsibility for health and safety within its organisation. Accordingly the Board accepts overall responsibility for policy formulation and implementation. In turn, all employees are responsible for carrying out those health and safety duties placed on them. The Board will ensure that the safety plan includes sufficient resources for the successful implementation of the Health and Safety Management Policy.

Where appropriate, the monitoring and review of the Company's Health and Safety Management Policy will be carried out by the Board.

Development of the Health and Safety Management Policy will be conducted through the normal business meetings where health and safety will be given standing equal to other activities of the business.

Name:	G F Keelys
Position:	Director
Signature:	
Date:	11 th July 2008